**INSPECTIONS**

###### PRELIMINARY INSPECTION

All appliances, or aircraft to undergo maintenance, will be given a preliminary inspection upon receipt by an inspector to determine the state of preservation, compliance with applicable airworthiness directives (AD’s), current operational status, and to note any obvious defects. For appliances, the results will be noted on Form K-03.2 (Work Traveler) and all test equipment equivalency will be notes in log. Aircraft defects will be noted on Form K-03.2, which will be properly executed to approve the aircraft for Return to Service when all items have been repaired and inspected. A sample of Form K-03.2 is found in the Forms Manual.

**IN PROGRESS INSPECTION**

In progress inspections will be performed by inspection personnel during the maintenance, repair, and/or alterations at this repair station if deemed necessary.

Defects noted during these inspections will be corrected prior to the final inspection. In progress inspections will be documented on Form K-03.2 (Work Traveler).

###### HIDDEN DAMAGE INSPECTION

Prior to the commencement of any work, all units or components that have been involved in an accident will be given a thorough inspection for hidden damage by an inspector.

This inspection will include areas adjacent to the obviously damaged member or components.

The results of this inspection will be recorded on Form K-03.2 (Work Traveler). The General Manager or his/her designee will communicate the inspection results to the customer as necessary.